

CA-PMMProject Name: EdFIRSTOCIO Project #: 5225-123Department: Department of Corrections and RehabilitationReporting Period: From: To:**Team Member to Project
Manager****Current Task Summary**

Task or Deliverable	Scheduled Completion Date	Actual Completion Date	Issues?
Accomplished this week			
Planned/Scheduled Completion in Next Two Weeks			
Status Summary	Yes/No	Explanation	
Will all assigned tasks be accomplished by their due date?			
Are there any planned tasks that won't be completed?			
Are there problems which affect your ability to accomplish assigned tasks?			
Do you plan to take time off that is not currently scheduled?			

Status of Assigned Issues

Issue Number	Description	Due Date	Status
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CA-PMM**Project Name:** EdFIRST**OCIO Project #:** 5225-123**Department:** Department of Corrections and Rehabilitation**Reporting Period:** From: 9/24/09 To: 10/30/09**Project Manager to Sponsor****Current Status Report**

Questions	Yes/No	Cause	Impact	Action Required
1. Were recent milestones completed on schedule?	Yes			
2. Were any key milestones or deliverables rescheduled?	No			
3. Was work done that was not planned?	No			
4. Were there any changes to scope?	No			
5. Were tasks added that were not originally estimated?	No			
6. Were any tasks or milestones removed?	No			
7. Were any scheduled tasks not started?	No			
8. Are there any new major issues?	No			
9. Are there any staffing problems?	No			

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Project Manager to Sponsor

Look Ahead View

Questions	Yes/No	Impact	Action Required
1. Will upcoming critical path milestones or deliverables be delayed?	Yes	Overall schedule delay	SPR to be rebaselined based on project direction decision of ESC
2. Do any key milestones or deliverables need to be rescheduled?	Yes	Overall schedule delay	SPR to be rebaselined based on project direction decision of ESC
3. Is there any unplanned work that needs to be done?	No		
4. Are there any expected or recommended changes to scope?	No		
5. Are there any tasks not originally estimated that will need to be added?	No		
6. Are there any tasks or milestones that should be removed from the plan?	No		
7. Are there any scheduled tasks whose start will likely be delayed?	No		
8. Are any major new issues foreseeable?	No		
9. Are any staffing problems anticipated?	No		

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Current Status and Accomplishments:

*Describe deliverables completed and milestones met during **this reporting period**.*

Gap Analysis was presented to the ESC on Sept 25. Pricing(non-binding) provided by SOMS vendor (EDS) for customization of SOMS software and integration with the San Joaquin County Office of Education(SJCOE) PROMIS software. Pricing(non-binding) provided from SJCOE to customize PROMIS Software. KPMG completed the Recommendation Report and presented it at the Executive Steering Committee's October 30th meeting which decided to go with the recommended solution which is to procure the eOMIS education module to meet the Adult education requirements and customize the PROMIS system from SJCOE for the Juvenile side. This will require amending the EDS SOMS contract to handle the eOMIS integration as well as building the interfaces to the PROMIS system. It is also anticipated that the Adult work will be conducted during SOMS Phase 1b, and the Juvenile work during SOMS Phase 3 (when the rest of the Juvenile work is scheduled to occur). Even though the actual requirements turned out to be dramatically greater than the very high level ones in the FSR, it is also anticipated that the above work based on this recommendation will still be within the EdFIRST budget.

Project Milestones:

List key milestones and their dates from the project schedule.

Milestone	Target Date	Forecast Date	Status	Cause & Impact to Implementation Date	Date Completed
Determine Requirements	6/2/09	8/26/09	Done	Work Completed	8/26/09
Perform Gap Analysis	7/20/09	9/25/09	Done	Work Completed	9/25/09
Finalize Recommendation Report	8/28/09	10/30/09	Done	Project direction decision made on 10/30/09	10/30/09

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Variances

Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance".

	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule			x	EdFIRST will either role into SOMS, or submit SPR to rebaseline based on recommendation and direction decision of the ESC.
Milestones			x	EdFIRST will either role into SOMS, or submit SPR to rebaseline based on recommendation and direction decision of the ESC.
Deliverables			x	EdFIRST will either role into SOMS, or submit SPR to rebaseline based on recommendation and direction decision of the ESC.
Resources	x			
OneTime Cost	x			
Continuing Cost	x			

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Sponsor to Executive Committee

Summary Milestones and Highlights

Project Milestones:					
List key milestones and their dates from the project schedule. Explain in issues section if a milestone's status is behind.					
Milestone	Target Date	Forecast Date	Status	If Delayed, Impact to Implementation Date	Date Completed
Determine Requirements	6/2/09	8/26/09	Done		8/26/09
Perform Gap Analysis	7/20/09	9/25/09	Done		9/25/09
Finalize Recommendation Report	8/28/09	10/30/09	Done		10/30/09

Variances				
Check the appropriate box for each project element listed below. Please describe the actions you plan to take for those items marked "Caution" or "Significant Variance".				
* Priority of schedule, scope, budget, and quality from Final Ranking established in the Priority Analysis				
	On Plan <5%	Caution 5-10%	Significant Variance >10%	Action Required
Schedule			x	EdFIRST will either role into SOMS, or submit SPR to rebaseline based on recommendation decision of the ESC.
Milestones			x	EdFIRST will either role into SOMS, or submit SPR to rebaseline based on recommendation decision of the ESC.
Deliverables			x	EdFIRST will either role into SOMS, or submit SPR to rebaseline based on recommendation decision of the ESC.
Resources	x			
One Time Cost	x			
Continuing Cost	x			

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Monitoring Vital Signs Scorecard

Vital Sign	Variance	Value	Your Score	Score Justification
1. Customer Buy-In	High Degree of Buy-In	0	0 Green	
	Medium Degree of Buy-In	1		
	Low Degree of Buy-In	2		
2. Technology Viability	Strong Viability	0	0 Green	
	Medium Viability	1		
	Weak Viability	2		
3. Status of the Critical Path (delay)	<5%	0	2 Red	State budget process and delay in signing of Consultant contract causing late project start.
	5% to 10%	1		
	>10%	2		
4. Cost-to-Date vs. Estimated Cost-to-Date (higher)	<5%	0	0 Green	
	5% to 10%	1		
	>10%	2		
5. High-Probability, High-Impact Risks	0 to 3	0	1 Yellow	
	4 to 6	1		
	>6	2		
6. Unresolved Issues (on time resolution)	On time	0	0 Green	
	Late with no impact	1		
	Late impacting the critical path	2		
7. Sponsorship Commitment	Fully engaged	0	0 Green	
	Partially engaged	1		
	Inadequate engagement	2		
8. Strategy Alignment	Strong alignment	0	0 Green	
	Partial alignment	1		
	Weak or no alignment	2		

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9. Value-to-Business	Strong	0	0	Green	
	Medium	1			
	Weak	2			
10. Vendor Viability (provide rationale for the rating in the field following the scorecard)	Strong	0	0	Green	
	Medium	1			
	Weak	2			
11. Milestone Hit Rate (rate of achievement as planned)	>90% on time	0	2	Red	State budget process and delay in signing of Consultant contract causing late project start.
	80-90% on time	1			
	<80% on time	2			
12. Deliverable Hit Rate (rate of production as planned)	>90% on time	0	2	Red	State budget process and delay in signing of Consultant contract causing late project start.
	80-90% on time	1			
	<80% on time	2			
13. Actual vs. Planned Resources	>90% assigned and available	0	0	Green	
	80-90% assigned and available	1			
	<80% assigned and available	2			
14. Overtime Utilization (% of effort that is overtime)	<15%	0	0	Green	
	15-25%	1			
	>25%	2			
15. Team Effectiveness	Highly Effective	0	0	Green	
	Moderately Effective	1			
	Ineffective	2			
Total			7	G	

Green = 0 - 8

Yellow = 9 - 19

Red = 20+

Vendor Viability Rating Rationale

KPMG has met all expectations, are responsive, timely and professional. KPMG's work, dedication and deliverables are excellent.